

Mooretown Lady Flags Girls Hockey Association
 Board Meeting Minutes from Meeting held on
Tuesday, November 26, 2019 - 6:30 pm
 Moore Sports Complex



Members:

Kaylen Burgess	Kara Dewhirst	Erin Hogan	Bryan Jeffrey
Andrea Lane	Marilyn Maoirat	Jason Nisbet	Missi Routley
Kirstin Salisbury	Kevin Slater	Steve Vandenheuvel	

Regrets:

Erin Nisbet

Agenda Item	Discussion	Action Items
1.0 Review & Approval of Previous Minutes	-Members reviewed the minutes from the Board Meeting on October 29. B. Jeffrey motioned to accept the minutes as distributed, E. Hogan seconded, all in favour.	MOTION CARRIED
2.0 Monthly Updates 2.1 Organization Update <i>K. Slater</i> 2.2 Finance Update <i>A. Lane</i> 2.3 Registration Update <i>E. Hogan</i> 2.4 Sponsorship Update <i>M. Maoirat</i>	<p>-K. Slater noted that Try It Skates will begin in January 2020. These will be ½ ice sessions. Goalie Try It sessions will run at the same time. Can accommodate up to 20 skaters per session. Sessions will cost \$10/ skate or \$60 for all 9 sessions. The dates are:</p> <ul style="list-style-type: none"> • January 19 • January 26 • February 9 • February 16 • March 1 • March 8 • March 15 • March 22 • March 29 <p>-B. Jeffrey will be looking for current coaches to help out and also an opportunity to recruit coaches for next season. -Players currently registered with another Association will not be permitted to participate in Try It Skates. Participants will register through the website & pay ahead of time.</p> <p>-A. Lane noted that 3 out of 5 teams have paid tournament loans -A. Lane shared information on Gift Tool - a system that would track payments. It would cost \$250 for set up, \$40/ month that it is used and \$1 per transaction plus credit card fees. This tool would also show # of spots remaining for registration. Association would still be able to take payments offline but would need to manually register them in the system. -E. Hogan noted that IVR system has a function to take payments. Can look into this further. -Currently, notices for e-transfer can only route to one person, which is set up as the Treasurer. -Rough calculation indicates that the Gift tool would cost approx \$2500/ annually. -Suggestion: reach out to OWHA to see what their system offers.</p> <p>-E. Hogan has received approval for the Intent to Register for Initiation level. Still gathering more information from team for registration process. Initiation team has not yet scheduled any games.</p> <p>-M. Maoirat noted sponsorship thank you letters are done. Working on a thank you plaque for Wellings. Sponsorship banner will be ready for printing this week.</p>	<p>-A. Lane and K. Slater to review this at the budget meeting and bring forward a recommendation.</p>

<p>2.5 Intro - Novice Program Update <i>B. Jeffrey</i></p> <p>2.6 Atom - Peewee Program Update <i>J. Nisbet</i></p> <p>2.7 Fundraising & Volunteer Update <i>D. Fehr</i></p> <p>2.8 Equipment Update <i>S. Vandenheuvel</i></p> <p>2.9 Ice Scheduling Update <i>K. Dewhirst</i></p> <p>2.10 Risk Management Update <i>M. Routley</i></p>	<p>-Suggestion for any zamboni wrap sponsorship \$ to be donated to the MSC Renewal project. All members were in support of that. -Rob from No Frills in Corunna is looking to donate the registration fee for 1 player from Mooretown Lady Flags and 1 player from MTMHA.</p> <p>-B. Jeffrey noted that both Novice teams are doing well. -Carol MacPherson was out again to do some more Power Skating with Initiation group. B. Jeffrey suggested some sort of Volunteer Appreciation/ Recognition for Carol.</p> <p>-Atom HL recently participated in a tournament which resulted in a 3 game suspension for an Assistant Coach. Board members have worked together to develop a policy to handle suspensions. -Peewee player broke her arm during a recent practice.</p> <p>-D. Fehr noted that \$568.40 was raised at the recent Bake Sale held during the Wellings Christmas Bazaar. Wellings invited Lady Flags back for Spring Bake Sale. Volunteer & Fundraising Directors will need to determine if this is something that members can support as it is out of season and possibly difficult to find volunteers. -Sign up account is being created for Chuck a Puck volunteer spots and December bingo. -Peewee team had a question about allocating volunteer hours to parents that consistently assist with running practices. Board members discussed the options and determined that the coaching staff who was submitted at the beginning of the year will earn hours for those roles. All other families will need to earn volunteer hours through various opportunities presented from the Volunteer/ Fundraising group.</p> <p>-Peewee team had C's & A's added onto jerseys through Planet Stitch. -Green tape was distributed to teams for Face off for Mental Health campaign.</p> <p>-K. Dewhirst is working on December ice invoice for Walpole.</p> <p>-Board members reviewed & signed Confidentiality Policy. - Coach suspension process: <ul style="list-style-type: none"> • Association requested a copy of the game sheet. • J. Nisbet conducted an investigation, drafted a formal report and made a recommendation to leave the suspension as it stands (not to extend it). </p> <p>-M. Routley noted that future suspensions will be handled between President, Director of Initiation - Novice and Director of Atom - Peewee. This committee will review the situation and together make a recommendation. Board will receive a copy of the report for official records.</p>	<p>-Peewee Trainer will work with Steve Forbes, Head Trainer, to complete a report and send to M. Routley.</p> <p>-E. Nisbet to prepare Chuck a Puck information packages for parent reps & information to promote on social media platforms.</p>
<p>3.0 New Business</p> <p>3.1 Mid-season Coaching Evaluations <i>M. Routley</i></p> <p>3.2 Association's Commitment - Lower Lakes Tournament of Champions <i>K. Slater</i></p> <p>3.3 General Membership Meeting <i>A. Lane</i></p>	<p>-K. Burgess will send out copy of last year's form for Board members review & feedback. -Information will be sent out to members the first week of December for input. Link will be active for 1 month.</p> <p>-Board members discussed at length the Association's responsibility for "earned tournaments". Board members agreed that the goal is to continue to elevate the Association to a B level. K. Burgess motioned for the Board to commit to \$1200 per team for earned tournaments, which can be split amongst tournament fees (i.e. Provincial Championship & Lower Lakes Tournament of Champions), J. Nisbet seconded; all in favour.</p> <p>-Board members have suggested moving the AGM up from May (hold shortly after Walter Gretzky Tournament). AGM will be held on March 10 @ 6:30 p.m. No general meeting will be held in January.</p>	<p>MOTION CARRIED</p> <p>-K. Burgess to add AGM - March 10 @ 6:30 p.m. to website calendar.</p>

<p>3.4 Gift of Plaque for JD Lawn <i>K. Dewhirst</i></p> <p>3.5 MSC Renewal Project Update <i>M. Maoirat</i></p>	<p>-Vacant roles for 2020-2021 will be Registrar, Director of Atom-Midget Hockey, Director of Fundraising, Vice President/ Risk Management role.</p> <p>-M. Routley will look to become a general board member and run the end of the year banquet.</p> <p>-Coaching interviews will be held shortly after the AGM. Peewee team will be the only team holding Spring tryouts. Try-outs for all other levels will be held in the fall.</p> <p>-Upcoming meeting dates:</p> <ul style="list-style-type: none"> • December 15 @ 6:00 p.m. - Board Meeting • January 28 @ 6:30 p.m. - Board Meeting • February 18 @ 6:30 p.m. - Board Meeting • March 10 @ 6:30 p.m. - AGM <p>-K. Dewhirst recommended presenting JD Lawn with a “Friend of Lady Flags” gift to recognize the ongoing support for the Santa Claus parade. Board members agreed to this purchase.</p> <p>-M. Maoirat noted the Fundraising Committee for the MSC Renewal project will be holding a gala in the Spring.</p> <p>-Live Auction will take place at the event with large ticket items.</p> <p>-M. Maoirat motioned for Lady Flags Association to sponsor a 3 course dinner for 8 from Chef Paresh, K. Burgess seconded, all in favour.</p>	<p>MOTION CARRIED</p>
<p>Adjournment & Next Meeting Date</p>	<p>Meeting was adjourned at 8:30 p.m. Next meeting: December 15, 2019 at 6:00 p.m.</p>	