

**Mooretown Lady Flags Girls Hockey Association**  
**Board Meeting Minutes from Meeting held on**  
**January 21, 2021 - 6:30 pm**



**Attendees:**

Kaylen Burgess	Matt Carpenter	Kara Dewhirst	Denise Fehr
Katie Gaulton	Bryan Jeffrey	Andrea Lane	Marilyn Maoirat
Becky McNaule	Amanda Ross	Kirstin Salisbury	Kevin Slater
Steve Vandenheuvel			

**Regrets:**

Agenda Item	Discussion	Action Items
<b>1.0 Review of Minutes from December Board Meeting</b> <i>All</i>	-Minutes from the December 15 Board Meeting were distributed for review.	
<b>2.0 Monthly Updates</b>		
2.1 Organization Update <i>K. Slater</i>	-MSC has taken ice out of Rink 2. -Should hockey resume after the lockdown, OWHA will permit hockey activities after April 1, 2021.	
2.2 Novice & Intro to Hockey Program Update <i>B. Jeffrey</i>	- B. Jeffrey is working with K. Gaulton to get the coaching staff for U7 & U9 registered in RAMP to complete the rosters. Rostering needs to be completed with OWHA for insurance purposes, whether the 2020-2021 season resumes or not. In previous years, this has been completed in September ahead of games being played.	
2.3 Atom to Peewee Program Update <i>S. Vandenheuvel</i>	-S. Vandenheuvel is also assisting the coaching staff for U11 & U13 to register in RAMP. -All teams need a head coach with the proper certifications, assistant coaches registered and a trainer. All teams need at least 1 female registered with the team staff.	
2.4 Equipment Update <i>M. Carpenter</i>	-M. Carpenter noted we need to establish a process for collecting the jerseys should the season not resume.	
2.5 Ice Scheduling Update <i>K. Dewhirst</i>	-No update provided	
2.6 Update from Registrar <i>K. Gaulton</i>	-K. Gaulton is working with B. Jeffrey & S. Vandenheuvel to ensure all coaches have proper information to register in RAMP for rostering. -K. Salisbury has been providing copies of police checks to those who require it.	<b>-Ahead of next season, look into using <a href="https://www.backcheck.com">backcheck.com</a> for team staff VSS.</b>
2.7 COVID Protocol Update <i>A. Ross</i>	-The Sarnia Association has communicated to its' members that the 2020-21 season is done. -MSC has indicated they will be doing maintenance beginning April 12, therefore there will not be any ice available in Mooretown through the summer. -Lady Flags may look into running some 4 on 4 programs through the summer at another Centre.	
2.8 Finance Update <i>A. Lane</i>	-A. Lane shared refund breakdown should the 2020-21 season not resume. The season was divided into weeks and families will receive a refund for any weeks that the teams were not on the ice due to the lockdown. The breakdown is attached. -MTMHA sent a survey out to its membership to determine if members	

<p>2.9 Sponsorship Update <i>M. Maoriat</i></p> <p>2.10 Fundraising &amp; Volunteer Update <i>B. McNaule/ D. Fehr</i></p>	<p>want a refund right away or if the members would rather wait and determine if there is a possibility to resume some of the season. K. Burgess noted most of the members prefer to wait so that their players can resume if given the opportunity.</p> <p>-Board members agreed that Lady Flags should issue a similar option to its' membership. Parents can contract A. Lane should they be looking for a refund right away.</p> <p>-No update provided.</p> <p>-B. McNaule noted that OB1 Perogie fundraiser was set to run in February but Board members agreed to hold off on any further fundraising opportunities until next season.</p> <p>-D. Fehr noted that there are still some families that have not completed their volunteer hours. K. Slater suggested if Bingos resume throughout the summer and perhaps these families can help out to complete their hours.</p>	<p><b>-K. Burgess to send survey out to membership.</b></p>
<p><b>3.0 New Business</b></p> <p>3.1 AGM – February 25 2021 <i>K. Slater</i></p> <p>3.2 Board Vacancies <i>K. Burgess</i></p>	<p>-AGM will be on Thursday, February 25 at 7:30 via Microsoft Teams. K. Burgess will post a Save the Date for the AGM to Facebook and website.</p> <p>-Board vacancies for 2021:</p> <ul style="list-style-type: none"> <li>• President</li> <li>• Director of Risk Management</li> <li>• Director of Volunteers</li> <li>• Director of Sponsorship</li> </ul> <p>-The Director of Sponsorship role will also be vacant with MTMHA and in the past, this role has been done collaboratively between Lady Flags and MTMHA.</p> <p>-D. Fehr recommended revisiting the Director of Volunteers role as the role involves chasing a lot of people and it is not always clear which families have completed the hours. Suggestion – give each team a fundraiser to run.</p> <p>-K. Slater noted 30% of Lady Flags incomes comes from the fundraising efforts that require volunteers. Board members agreed to post the role as it is now and look to make the role more efficient as it gets filled.</p> <p>-K. Gaulton will look to add a fee to a players' RAMP account for the next season if the family doesn't complete their hours. Perhaps this is something to do instead of collecting cheques.</p> <p>-M. Maoriat will transition to Director of Communications role and share with K. Burgess for a year.</p> <p>-K. Slater has agreed to stay on as Board President if no one steps up for the role. Should someone else step into this role, K. Slater will transition to Past President role for one year.</p>	<p><b>-K. Burgess will post the following roles:</b></p> <p><b>-Director of Volunteers</b></p> <p><b>-Director of Sponsorship</b></p> <p><b>-Director of Risk Management</b></p> <p><b>-Treasurer</b></p> <p><b>-President</b></p>
<p><b>Adjournment &amp; Next Meeting Date</b></p>	<p>Meeting was adjourned at 8:30 p.m. Next meeting: <b>February 25, 2021 @ 7:00 p.m.</b></p>	

**See next page for Refund breakdown**

Mooretown Lady Flags Girls Hockey Association											
	2020/2021 Registration Amount	Number of weeks in Full Season - 26		Number of Weeks played - 14		Refund Amount		Number of players	Amount Collected	Amount owing	Amount to Refund
<b>Fundamentals</b>	\$ 295.00		\$ 11.35		\$ 158.85		\$ 136.15	5	\$ 1,327.50	\$ 147.50	\$ 533.27
<b>U7</b>	\$ 600.00		\$ 23.08		\$ 323.08		\$ 276.92	10	\$ 5,700.00	\$ 300.00	\$ 2,469.23
<b>U9 - Purple</b>	\$ 750.00		\$ 28.85		\$ 403.85		\$ 346.15	13	\$ 9,375.00	\$ 375.00	\$ 4,125.00
<b>U9 - Pink</b>	\$ 750.00		\$ 28.85		\$ 403.85		\$ 346.15	14	\$ 10,125.00	\$ 375.00	\$ 4,471.15
<b>U11 - Purple</b>	\$ 850.00		\$ 32.69		\$ 457.69		\$ 392.31	12	\$ 9,016.66	\$ 1,183.34	\$ 3,524.35
<b>U11 - Pink</b>	\$ 850.00		\$ 32.69		\$ 457.69		\$ 392.31	13	\$ 11,050.00	\$ -	\$ 5,100.00
<b>U13</b>	\$ 850.00		\$ 32.69		\$ 457.69		\$ 392.31	18	\$ 14,875.00	\$ 1,275.00	\$ 5,786.54
									\$ 61,469.16	\$ 3,655.84	\$ 26,009.54

Mooretown Lady Flags Girls Hockey Association							
	2020/2021 Registration Amount	Number of weeks in Full Season - 26	Weekly Cost	Number of Weeks played - 14	Season Spend	Refund Amount	Refund Amount
<b>Fundamentals</b>	\$ 295.00		\$ 11.35		\$ 158.85		\$ 136.15
<b>U7</b>	\$ 600.00		\$ 23.08		\$ 323.08		\$ 276.92
<b>U9</b>	\$ 750.00		\$ 28.85		\$ 403.85		\$ 346.15
<b>U11</b>	\$ 850.00		\$ 32.69		\$ 457.69		\$ 392.31
<b>U13</b>	\$ 850.00		\$ 32.69		\$ 457.69		\$ 392.31