

**Mooretown Lady Flags Girls Hockey Association**  
**Board Meeting Minutes from Meeting held on**  
**April 28, 2021 – 7:00 pm**



**Board Attendees:**

Jeremy Buchner	Matt Carpenter	Kara Dewhirst	Katie Gaulton
Andrea Lane	Becky McNaule	Amanda Ross	Kirstin Salisbury
Kevin Slater	Steve Vandenheuvel		

**Regrets:**

Kaylen Burgess	Marilyn Maoirat
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**Guests:**

Denise Fehr

Agenda Item	Discussion	Action Items
<b>1.0 Approval of the minutes from the previous Board Meeting</b> <i>All</i>	-M. Carpenter motioned for approval of the minutes from the Board Meeting, held on March 30, 2021; B. Jeffrey seconded; all in favor.	<b>MOTION CARRIED</b>
<b>2.0 Monthly Updates</b> 2.1 Organization Update <i>A. Ross</i>	-A. Ross noted a meeting was held with B. McNaule and D. Fehr to discuss the Director of Volunteers role. (See Board discussion under New Business) -The Hockey Committee met to discuss opening coaching applications. Application will ensure all coaching certifications are up to date and will ask about a VSS on file. A. Ross will work with K. Gaulton to see what information can be stored in the Ramp system for coaching staff so there is less information to chase down each year. -Hockey Committee will request coaches submit their rosters to Hockey Committee for approval ahead of posting to the website. A representative from the Hockey Committee will attend each tryout to ensure fairness. -Looking to make a post to the website/ social media soon stating that coaching applications and registration will be opening soon. -K. Slater discussed the importance of the Board maintaining the vision for the Lady Flags Association. The Association will continue to strive to have 2 teams per level and maintain competitive teams at each age group. Lady Flags have aligned their vision with OWHA to focus on the female hockey big picture and continue to build women's hockey at every age level.	<b>-K. Salisbury to send coach interview questions from previous years to Hockey Committee.</b>
2.2 Novice & Intro to Hockey Program Update <i>B. Jeffrey</i>	-No update	
2.3 Atom to Peewee Program Update <i>S. Vandenheuvel</i>	-No update	
2.4 Equipment Update <i>M. Carpenter</i>	-M. Carpenter noted most jerseys have been accounted for and will collect jerseys after the lockdown. -Planet Stitch has stated that new jerseys would take about 4-6 weeks to complete, but the price of jerseys has increased about \$400. -M. Carpenter has not yet looked into practice aids but will need to secure storage before ordering any additional practice aids. K. Dewhirst recommended looking into some of the DIY aids. -B. McNaule recommended reaching out to Play It Again Sports as they have a credit/ fundraising program for equipment purchased through	<b>-M. Carpenter will email MSC regarding onsite storage for 2021-22.</b> <b>-Board members to decide who will require a background check paid for by Lady Flags Association.</b>

<p>2.5 Ice Scheduling Update <i>K. Dewhirst</i></p> <p>2.6 Update from Registrar <i>K. Gaulton</i></p> <p>2.7 Finance Update <i>A. Lane/ J. Buchner</i></p> <p>2.9 Fundraising &amp; Volunteer Update <i>B. McNaule</i></p>	<p>them. -Socks – M. Carpenter noted there are still lots of socks leftover from last year. Many players did not even open the socks that were distributed this year.</p> <p>-No update</p> <p>-K. Gaulton has opened the 2021-22 season in Ramp and will insert costs/ pricing when that information is available.</p> <p>-J. Buchner proposed accepting credit card payments through Ramp system rather than payment by e-transfer. This will cost \$271/ year (\$19.99+HST per month) and 2.3% of registration costs (estimated \$2600 per year). This will ensure the Board is not chasing people down for payment, ensure financial transparency (including refunds) and allow families to take advantage of bonus points on their credit cards. K. Gaulton noted this will take about 2 weeks for the vendor account to be set up in the Ramp system.</p> <p>-Registration fees for 2021-22 have been set with an increase of \$25 for Atom and up and an increase of \$10 for Novice and below. This increase is to account for the increase of ice rental costs at MSC.</p> <p>-A. Lane noted there are still a couple more refunds to issue, then the Association will look to open registration for June 1. Registration will need to stay open into September.</p> <p>-A. Lane motioned to add J. Buchner and A. Ross as signing authority to the RBC account, B. Jeffrey seconded, all in favour.</p> <p>-B. McNaule will present a list of possible fundraisers in June/ July to the Board with a timeline.</p>	<p><b>-Board members voted all in favour of moving forward with accepting payment through the Ramp system.</b></p> <p><b>MOTION CARRIED</b></p>
<p><b>3.0 New Business</b></p> <p>3.1 Director of Volunteers Role <i>A. Ross/ D. Fehr</i></p>	<p>-D. Fehr noted the Director of Volunteers role included tracking volunteer hours, collecting volunteer cheques and ensuring adequate volunteers for fundraising events. This role also focuses heavily on Bingo. There is paperwork and monthly responsibilities involved with accepting the c-Gaming funds along with ensuring there are trained volunteers for each Bingo time slot. The Bingo organizaers prefer to have consistent volunteers – grandparents make great Bingo volunteers but the responsibility cannot fall completely on them.</p> <p>-B. McNaule noted the Fundraising role can take on some of the volunteer hours tracking through the Parent Reps.</p> <p>-Board discussed how to recruit consistent Bingo volunteers. K. Gaulton noted the Moore Skate Club credits skaters’ ice time and suggested Lady Flags look at this as an option to credit registration costs.</p> <p>-All Board members agreed to recruit a Board member who is specifically designated as the Bingo Coordinator.</p> <p>-J. Buchner noted the registration fees will increase by approx. \$120/ player if there is no longer the c-Gaming revenue.</p> <p>-Board to ensure K. Burgess is creating a monthly post thanking Bingo Country/ c-Gaming for the funds.</p> <p>-Will need to rewrite the Director of Fundraising role and Bingo Coordinator role in the Constitution.</p>	<p><b>-A. Lane to send the rules for Bingo to Board to ensure compliance.</b></p>
<p><b>Adjournment &amp; Next Meeting Date</b></p>	<p>A. Ross motioned for adjournment; J. Buchner seconded. Meeting was adjourned at 8:15 p.m. Next meeting: <b>TBD</b></p>	