

**Mooretown Lady Flags Girls Hockey Association**  
**Board Meeting Minutes from Meeting held on**  
**January 24, 2023 – 7:00 pm**



**Board Attendees:**

Jeremy Buchner (r)  
 Brendan Kennedy  
 Kirstin Salisbury (r)  
 Jessica Shaw

Matt Carpenter  
 Elaine Kerwin  
 Dawn Schieman  
 Greg Vandenheuvel

Denise Fehr  
 Becky McNaule  
 Carly Shepley

Jonathan Hagan  
 Amanda Ross  
 Nicole Strong

Agenda Item	Discussion	Action Items
<p><b>1.0 Approval of the minutes from the previous Board Meeting</b>  <i>All</i></p>	<p>-Minutes from the December 20, 2022 meeting will be distributed via email and reviewed at the next meeting.</p>	<p><b>Deferred</b></p>
<p><b>2.0 Monthly Updates</b></p> <p>2.1 Organization Update  <i>A. Ross</i></p> <p>2.2 Hockey Committee Update  <i>Hockey Committee</i></p> <p>2.3 Hockey Program Update  <i>J. Hagan/                  B. Kennedy</i></p> <p>2.4 Equipment Update  <i>M. Carpenter</i></p> <p>2.5 Ice Scheduling Update  <i>A. Ross/ C. Shepley</i></p> <p>2.6 Update from Registrar  <i>D. Fehr</i></p>	<p>-A. Ross discussed the process for complaints. The need for a standard complaint process was acknowledged. It was suggested to adopt the same process as the Ayr Rockets. Complaints have come forward regarding Facebook posts for tournaments. Moving forward a standard format will be posted the Friday before tournaments. It will be the responsibility of teams to communicate to the Directors of Communications the outcomes requested for posting.</p> <p>-B. Kennedy noted that U13B will require more ice time for play downs. It was also noted that printed copies of the roster will be required for tournaments. Suggestions were brought forward to schedule tryouts for top teams and waitlist players for remaining teams. Coaching applications will open in the coming weeks with a deadline to submit by February 28<sup>th</sup>. Interview will take place thereafter, if required. Coaches from outside organization will not be considered.</p> <p>- M. Carpenter indicated that he received a quotes for new jerseys. He noted the organization is in need of three new sets. McAdam jerseys are also being investigated. It was agreed to order a set for U18 in advance of the new season. Lockers have been left unlocked recently. Matt enforced the need to ensure lockers are locked. Helmet repair kits and tape will be added to trainer bags. It was suggested to add sweet sticks also.</p> <p>- Tryouts will be scheduled for U18, U15, and U11. Development skates are beginning. It was suggested to reduce registration costs for U7 and Fundamentals.</p> <p>- C. Shepley noted she is working on ice swaps. Jotform is required for summer ice.</p> <p>-D. Fehr stated that two payments remain outstanding. The permission to skate form has been revised to a fillable form.</p> <p>-Discussion arose regarding process for paying back the organization for the money borrowed to pay for tournaments. It was agreed the money should be paid by November 1<sup>s</sup> of the season. Teams should roster players early.</p>	<p><b>A. Ross will send a note communicating new process for Facebook tournament posts.</b></p> <p><b>-N. Strong to communicate tryout dates and post coaching applications to website and facebook.</b></p> <p><b>Board approved the purchase of jerseys and reduced registration costs for U7 and Fundamentals.</b></p> <p><b>C. Shepley will schedule ice for the summer.</b></p> <p><b>D. Fehr will send an email for outstanding payments to be made by February 1, 2023.</b></p>

<p>2.7 Finance Update <i>J. Buchner</i></p> <p>2.8 Sponsorship Update <i>G. Vandenheuvel</i></p> <p>2.9 Fundraising &amp; Volunteer Update <i>B. McNaule</i></p>	<p>No update</p> <p>-G. Vandenheuvel is looking into more sponsors.</p> <p>-B. McNaule provided an update on recent fundraising activities. She noted \$3,500 was received through Chuck-A-Puck. Vinyl and Sass fundraiser will close the end of January. Blackwater Coffee is scheduled as the next fundraiser. There was discussion regarding volunteer hours. Bingo has reached the maximum number of individuals for training. Therefore, these individuals will be required to complete Bingo moving forward. It was asked when training can resume for new individuals. Approximately 20 people are still required to complete their hours.</p>	<p><b>-B. McNaule and A. Ross will follow-up on resuming Bingo training for new individuals.</b></p>
<p><b>3.0 New Business</b> 3.1 Roundtable <i>All</i></p>	<ul style="list-style-type: none"> <li>- D. Schieman has completed a three year projection into who will require a renewed Police Vulnerable Sector Check.</li> <li>- Board member roles were discussed. It was suggested to separate Director roles into Developmental, Junior, Intermediate and Senior.</li> <li>- The Annual General Meeting will be held the first 30 minutes of the Gala.</li> <li>- Looking to update the trophy case with a picture of all teams.</li> <li>- Coaching evaluations</li> </ul>	<p><b>N. Strong will collate coaching evaluations and distribute to Hockey Committee.</b></p>
<p><b>Adjournment &amp; Next Meeting Date</b></p>	<p>Meeting was adjourned at 8:30 p.m. Next meeting: <b>February 28, 2023</b></p>	