

Mooretown Lady Flags Girls Hockey Association
 Board Meeting Minutes from Meeting held on
Tuesday, October 29, 2019 - 6:30 pm
 Moore Sports Complex



Members:

Kaylen Burgess	Kara Dewhirst	Erin Hogan	Bryan Jeffrey
Andrea Lane	Marilyn Maoirat	Missi Routley	Kirstin Salisbury
Kevin Slater			

Regrets:

Erin Nisbet	Jason Nisbet	Steve Vandenheuvel
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Agenda Item	Discussion	Action Items
1.0 Review & Approval of Previous Minutes	-Members reviewed the minutes from the Board Meeting on September 24. E. Hogan motioned to accept the minutes as distributed, B. Jeffrey seconded, all in favour.	MOTION CARRIED
2.0 Monthly Updates 2.1 Organization Update <i>K. Slater</i> 2.2 Finance Update <i>A. Lane</i> 2.3 Registration Update <i>E. Hogan</i> 2.4 Sponsorship Update <i>M. Maoirat</i> 2.5 Intro - Novice Program Update <i>B. Jeffrey</i>	-K. Slater noted that all teams (with the exception of Initiation) have played games and all teams are proving to be competitive within their divisions. -A. Lane noted that payments for tournament loans are coming in. Teams have until October 31 to submit their budgets - most teams have already submitted. -No Registration Update -M. Maoirat discussed the Hockey Night in Corunna event at Wellings, which resulted in a donation from Wellings of \$5,000 for Lady Flags. The organizer indicated that there are plans to make this an annual event. Should this be an annual event, Lady Flags will ensure there is more support and promotion from our members. M. Maoirat motioned for the purchase & presentation of a donation plaque to Wellings to recognize their support for Lady Flags through multiple fundraising initiatives. K. Dewhirst seconded, all in favour. -M. Maoirat noted Lady Flags is developing a partnership with Wellings. The Christmas Bazaar will be held on November 23 & proceeds from the Bake Sale will support Lady Flags. -E. Hogan suggested Wellings as a possible location for the Fast & Female Champ Chat, should Lady Flags decide to run that type of event. -All rink boards & wall signs have been installed. Someone has inquired about a zamboni wrap, M. Maoirat is looking into the cost & process. -Sponsorship banner is being done at Planet Stitch & thank you letters will be sent out in the next couple of weeks. -Update from MTMHA - Jeff Perry has offered to run practices at \$10/ player (& he brings some of the Flags players on the ice). Lady Flags should consider this for hockey school next year or for any teams looking for a different practice. -Novice 1 is playing out of WOGHL and the first 6 pre-season games have wrapped up. -Atom HL & Peewee will play 15 games between November & end of January with play offs to start in February. -Novice will play 8 half ice games starting in November and will transition to full ice games starting January 15.	MOTION CARRIED

<p>2.6 Atom - Peewee Program Update <i>J. Nisbet</i></p>	<p>-Carol MacPherson came to an Initiation practice recently & really enjoyed working with that group. Mrs. MacPherson did not charge for this time slot. B. Jeffrey noted Lady Flags will look to book for a few more sessions in 2019. Need to ensure that Initiation has full ice on the Power Skating dates to limit the group's distractions. Next Initiation Power Skating session is November 24. -Lady Flags will be hosting more Try It Skating sessions in January/ February/ March and will include Try It Goalie sessions. -All Instructional players will be included on the Initiation roster, but coaches will "AP" the Instructional players at their discretion. Initiation will play in a local league against Sarnia and Petrolia.</p> <p>-No Atom - Peewee Program Update was provided</p>	
<p>2.7 Fundraising & Volunteer Update <i>D. Fehr</i></p>	<p>-D. Fehr noted that 4 parents have signed up to run the Bake Sale table at the Wellings Christmas Bazaar. A note was sent out to team from Parent Reps to advise that families can earn hours by contributing to the Bake Sale. Board members discussed this and were not supportive of this decision, as it limits volunteers for Bingo & other fundraising events. Further efforts need to be put into securing volunteers to help with Bingos. The 3 Bingo volunteers are burnt out and are carrying the load between them & it is too much. -A meeting with the Parent Reps was held & Board members discussed the need to clearly define the expectations of the Parent Rep role. -Bingo funds are a significant source of revenue for Lady Flags (\$12k annually) and parents/ Parent Reps need to be aware that fees will be increased by approximately \$160/ player if this revenue stream is lost. More support for Bingos is required. Approx. 16 families could earn their hours by participating in Bingos year round. -M. Routley recommended Board strike a sub-committee to further discuss the fundraising/ volunteer issues. Sub-committee will include M. Routley, K. Slater, K. Burgess, K. Dewhirst & K. Salisbury. Committee will meet on Nov. 7 @ 7:00 p.m. -Board members recommended using a sign up process (i.e. signup.com) to lay out volunteer opportunities for the year. Bingos need to be included & emphasized. -K. Burgess motioned for the purchase of gift cards to a restaurant (i.e. Big Fish) for the 3 consistent Bingo volunteers. M. Maoirat seconded, all in favour.</p>	<p>-D. Fehr to schedule another meeting with Parent Reps to further discuss the role and expectations. K. Slater & M. Routley will be present at that meeting. -D. Fehr to ask Parent Reps to determine who on their team needs volunteer hours & determine how these families are planning to complete their hours.</p>
<p>2.8 Equipment Update <i>K. Salisbury on behalf of S. Vandenheuvel</i></p>	<p>-Steve Forbes (head trainer) has delivered more bandages and band aids for each team. S. Vandenheuvel will hand these out to each team this week. -If any teams are requiring more ice packs, they can reach out. S. Vandenheuvel has the supply. -Medium socks have been handed out to the Peewee team. -Additional trainer bags have arrived & one will be distributed to the Initiation team this weekend.</p>	
<p>2.9 Ice Scheduling Update <i>K. Dewhirst</i></p>	<p>-Moore Sports Complex Ice Bills:</p> <ul style="list-style-type: none"> ● July & August - \$1,040 ● September - \$5,658.75 <p>-Walpole Arena Ice Bills:</p> <ul style="list-style-type: none"> ● September - \$1,200 ● October - \$1,760 ● November - \$1,360 <p>-Try Out Ice Bills:</p> <ul style="list-style-type: none"> ● Petrolia - \$1,288.20 ● Sarnia - \$3,396.18 <p>-Season Total to date: \$14,663.13 -Referee Costs:</p> <ul style="list-style-type: none"> ● September - \$559.50 ● October - \$574 <p>-Referee costs are tracking less this year because there are no refs for Novice until January 15.</p>	<p>MOTION CARRIED</p>

<p>2.10 Risk Management Update <i>M. Routley</i></p>	<p>-M. Routley discussed the MSC Renewal project. A fundraising committee has been struck & will communicate directly with the Township. Lady Flags are represented on that committee. Team managers are collecting signatures from parents & players to show their support for the project. The committee, headed by Geoff Dale, has a plan to apply for grants & look for creative ways to fund this project.</p> <p>-Lady Flags are compliant with coaching contracts, photo releases, Rowan's Law. VSS is at 91% compliance.</p> <p>-M. Routley held a Team Staff meeting with Initiation staff. They are collecting all of the forms from their team & will hand in in the next couple of weeks.</p> <p>-All volunteer cheques should be given to K. Salisbury</p> <p>-M. Routley is creating a Confidentiality Policy for Board members. This policy will be sent to Board members ahead of next meeting for review & discussion at the November meeting. Board members are to consider who should sign this policy (i.e. coaches).</p> <p>-M. Routley noted there will be a display case at the arena to promote the Lady Flags hockey program. It will also include some information about Try It Skates.</p>	<p>-Review & discuss draft Confidentiality Policy at November meeting.</p>
<p>3.0 New Business</p> <p>3.1 Santa Claus Parade - Nov. 23 <i>K. Dewhirst</i></p> <p>3.2 Hockey Fights Cancer <i>M. Maoirat</i></p> <p>3.3 Road Signs <i>A. Lane</i></p> <p>3.4 Association's Commitment - Lower Lakes Tournament of Champions <i>K. Slater</i></p>	<p>-K. Dewhirst noted that Lady Flags have secured the truck from JD Lawn for the Corunna Santa Claus parade on Saturday, November 23. JD Lawn is also allowing Lady Flags to use the shop on the Friday evening to decorate.</p> <p>-K. Dewhirst to send out an email to invite all teams so that they can be included in the parade & the decorating of the float.</p> <p>-K. Dewhirst to compile a list of decorations required.</p> <p>-M. Maoirat noted between Lady Flags & MTMHA, \$1311.51 was raised.</p> <p>-Cheque presentation will occur this weekend - M. Maoirat will send a picture to K. Burgess for the website/ Facebook.</p> <p>-If the Board implements the Face Off for Mental Health Board role, this event could be incorporated into that role.</p> <p>-K. Slater noted that 2 causes/ year is an appropriate amount - it allows Lady Flags to support but not take away from our own fundraising initiatives.</p> <p>-"Home of Mooretown Lady Flags" signs are up on the 3 entrances to Corunna.</p> <p>-K. Slater noted the Lower Lakes Tournament of Champions is a tournament for which teams out of the Lower Lakes league need to qualify for the invitation. The tournament is equally or more difficult to qualify for than Provincials. The entry fee would be approximately \$850.</p> <p>-Board members discussed the Association's commitment to paying for this tournament compared to Provincials. Options were presented for a situation where a team would qualify for both tournaments:</p> <ul style="list-style-type: none"> • Association pays for both tournaments should a team qualify • Association pays \$1000 which can be split between the cost of the 2 tournaments • Team chooses which tournament the Association will pay for <p>-K. Slater noted Provincial tournament costs \$750</p> <p>-Board members asked for some input from other Associations to draw a comparison.</p>	<p>-S. Vandenheuvell to purchase the green tape for the Face off for Mental Health Initiative for all teams.</p> <p>-K. Slater to determine a better estimated cost for the tournament & bring this item forward at the November meeting.</p>
<p>Adjournment & Next Meeting Date</p>	<p>Meeting was adjourned at 8:45 p.m. Next meeting: November 26, 2019 at 6:30 p.m. <i>January meeting will be a General Mid-Season Meeting</i></p>	